

BOARD MEETING

Thursday – September 8, 2022

Trustees Present

Absent

Kevin Kilbourne

Elise Clark, Secretary

Paula Fox

Kim Dickinson, Treasurer

Julie Kurtz

Lynnette McAllister

Lynn Nielsen

Present: Director, Hope Decker

Director began meeting at 6:03 pm

Trustees received and accepted letter of resignation from Michelle Maker effective September 2, 2022.

Motion made by Lynnette McAllister to approve Minutes of July 20, 2022 meeting; Second by Paula Fox. All in favor.

Treasurer's Report: Not available. Treasurer is in process of meeting with accountant and gathering information.

Director's Report:

Review of Summer Programs and reestablished Saturday hours open 10:00AM – noon

Review and discussion of Proposed Policies:

A. Federal mileage rate increase –

Wayland Free Library Board of Trustees authorizes the reestablishment of the IRS Business Mileage Reimbursement Rate to 62.5 cents per mile effective July 1, 2022 based on the recent change by IRS announced June 9, 2022

Motion to approve mileage reimbursement rate to 62.5 cents by Julie Kurtz; Second by Ann Bastine. All in favor.

B. Community Organizations Library Usage Policy -

With change of word, “management” to “director” throughout the proposed copy,

Motion made by Kim Dickinson to accept policy; Second by Paula Fox. All in favor.

C. Meeting Room Usage Policy and Meeting Room Reservation Form -

Motion by Nancy Reigelsperger to accept Policy and Form as proposed; Second by Julie Kurtz. All in favor.

D. Photo Opt Out Form –

Motion by Ann Bastine to accept form as proposed; Second by Lynnette McAllister. All in favor.

Discussion of requirement for training of Trustees. Director will ask Brian Hildreth for training for one hour following next board meeting.

Enter Executive Session – Discussion of benefits. Exit Executive Session.

Enter into Regular Meeting –

No definite decision on increasing number of days for bereavement for Director specifically for this year. Treasurer, Kim Dickinson will talk with accountant, gather details of sick and personal days and report to Trustees at next meeting.

Next Board Meeting: Thursday, October 27, 2022 at 6:00 PM and one hour of Trustee training following adjournment of regular meeting.

Motion to adjourn made by Kim Dickinson; Second by Paula Fox. All in favor.